



COMPANIES HOUSE | PRESS RELEASE

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Further steps in the e-Registry

Following the successful introduction in December 2014 of the electronic filing of accounts, Companies House is pleased to announce an important advancement in its e-filing service. As from the 5th August 2015 users may make the following electronic submissions via the e-Registry platform:

e-Filing of **Notice of any change of Registered Office** – Users may submit changes in registered office by simply filling in the relevant details online.

e-Filing of **Return of Particulars of Directors, Managers and Secretaries and of any change therein** - Users will be able to appoint, terminate and change officer details online.

e-Filing of **Annual Return** - Users will be presented with the various sections of the Annual Return and must confirm, add/modify this information, including the company statistics.

The information entered by the user will be automatically validated and processed by the pro-active Database of Companies House, which will also generate the relevant document(s), which will then be stamped electronically and be added to the existing company records. These electronically filed documents will be available for download within 24 hours of acceptance of the submission. A copy of the filed document(s) together with an e-Receipt will be sent to the user via email.

Existing Companies House Web Account Holders will only need to apply for a UID (Unique Identifier) in order to access this service.

Additionally, as from the autumn of 2015, Companies House will be connected with the **European Business Register Common Platform**. This will enable users to search other connected European registries via our website.