



# Registry of Pleasure Yachts

Registry House, 317 Main Street, P.O. Box 71, Gibraltar.  
Phone : (350) 78 343. Fax : (350) 77 044.  
E-mail : shipreg@gibnet.gi

## Procedures and requirements for the Transfer of Port to Gibraltar (Individual)

### Required documentation :

- Application to Register a Pleasure Yacht (GYR/01).
- Passport copy of owner(s).
- Declaration of Ownership (GYR/05). If joint ownership, one form for each owner must be completed.
- Application for the allotment of International Code Signal Letters (GYR/13).
- Undertaking stating the vessel is to be used for pleasure purposes only (required for vessels exceeding 24m overall length).
- Fee of £225 (cheque made payable to 'Companies House (Gibraltar) Limited')

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1. Firstly, the registered owner(s) of the vessel must request the transfer of port of the vessel in question to the port where the vessel is currently registered and provide us with a copy of such instructions.
2. As soon as the registry receives your instructions they will get in contact with us directly and provide us with copies of their records.
3. Once all the above listed required documentation are received, we shall then provide you with the vessel's Carving and Marking Note. When the instructions on the reverse of this form have been carried out accordingly, you must arrange for this form to be returned to us duly signed by the appointed Registered Agent/Representative Person if the vessel is under 24m. Should the vessel exceed 24m you must arrange for this form to be signed by a member of one of the approved classification societies listed below;

- American Bureau of Shipping
- Bureau Veritas
- Det Norske Veritas
- Germanischer Lloyd
- Lloyd's Register of Shipping
- RINA
- Yacht Brokers, Designers & Surveyors Association

4. Upon receipt of the Carving and Marking Note we shall proceed to issue the vessel's Certificate of British Registry.

*Please turn over*

**IMPORTANT**

THIS SERVICE MAY ONLY BE REQUESTED FOR VESSELS REGISTERED IN OTHER BRITISH PORTS.

**IMPORTANT :**

All vessels with radio equipment on board must apply for Signal Letters (form GYR/13). Should the vessel not have radio equipment installed when registering, a letter must be filed confirming the non-requirement of Signal Letters.

An application to the GRA for a Ship Station Licence (Radio Licence) also needs to be made in order to obtain a licence for the radio equipment on board of the vessel. Please note, that the application form for such licence can be obtained from GRA (Gibraltar Regulatory Authority) office, which is situated at Suite 811, Europort, Gibraltar or downloaded from the GRA website [www.gra.gi](http://www.gra.gi)

Upon receipt of Form GYR/13 and confirmation of having applied for a Ship Station Licence, we shall allot signal letters to the vessel and include these on the Certificate when issued.