

Form of Annual Return

of a Company having a Share Capital:-

Please insert Company Number below:
(Include an * immediately before and after the number)

as required by PART VI of the Companies Act (Section 188)

Company Number

Company Name

**Registered Office
address:-**

Annual Return made up to the

day of

Summary of Share Capital and Shares:

1. Nominal Share Capital divided into Ordinary Shares of Each
2. Total Number of Shares taken up to the day of being the date of the Return
3. Number of Shares issued subject to payment wholly in Cash
4. Number of Shares issued as fully paid up otherwise than in Cash
5. Number of Shares issued as partly paid up to the extent of per share otherwise than in Cash
6. Number of Shares (if any) issued at a Discount
7. Number of Shares (if any) issued at a Discount
8. Total amount of discount on the issue of Shares which has not been written off at the date of the Return
9. There has been called up on each of Shares
10. There has been called up on each of Shares
11. There has been called up on each of Shares
12. Total Amount of Calls received, including Payments on Applications and Allotments
13. Total Amount (if any) agreed to be considered as paid on which have been issued as fully paid up otherwise than in Cash
14. Total Amount (if any) agreed to be considered as paid on Shares which have been issued as partly paid up to the extent of per Share otherwise than in Cash
15. Total Amount of Calls unpaid
16. Total Amount of the sums (if any) paid by way of Commission in respect of any Shares or Debentures or allowed by way of Discount in respect of any Debenture since the date of the last Annual Return
17. Total Number of Shares forfeited
18. Total Amount paid (if any) on Shares forfeited
19. Total Amount of Indebtedness of the Company in respect of all Mortgages and charges of the kind which are required to be registered with the Registrar of the Companies under the Companies Act

Delivered for filing by:-

Name
Address
Email

List of Persons holding Shares in _____ LIMITED

on the _____ day of _____ and of Persons who have held Shares therein at any time since the date of the Last Annual Return, or (in the case of the first Return) of the Incorporation of the Company, showing their

Folio in Register Ledger containing Particulars	NAMES, ADDRESSES, AND OCCUPATIONS		
	Given Names & Surname	Address	Occupation

Names and Addresses and an Account of Shares so held.

ACCOUNT OF SHARES					REMARKS
Number of Shares held by existing Members at date of Return	Particulars of Shares transferred since the date of the last Return, or (in the case of the first Return) of the Incorporation of the Company, by persons who are still Members		Particulars of Shares transferred since the date of the last Return, or (in the case of the first Return) of the Incorporation of the Company, by persons who have ceased to be Members		
	Number	Date of Registration of Transfer	Number	Date of Registration of Transfer	

Certificate to be given by a Private Company

I certify that the Company has not since **the date of the last Annual Return, *Incorporation* issued any invitation to the public to subscribe for any Shares or Debenture of the Company

Signature

Write Name in Full
 Director, Manager or Secretary

*Delete as appropriate

**Particulars of Directors of _____ Limited
at the date of the Annual Return**

The Present Fore Name or Names and Surname	Any former Fore Name or Names or Surname	Nationality	Nationality of Origin	Usual Residential Address	Business Occupation

**Particulars of Secretaries of _____ Limited
at the date of the Annual Return**

The Present Fore Name or Names and Surname	Any former Fore Name or Names or Surname	Nationality	Nationality of Origin	Usual Residential Address	Business Occupation

Signature

Write Name in Full

Director, Manager or Secretary

This page is not shown on the public record

Statistics made up to _____

To be delivered to the Registrar together with every Annual Return

Company Number

Company Name

Main Activity of the Company

Main Activity of the Company Enter Reference Code as per attached schedule:

Size of Company

Please tick the appropriate box (only one box must be ticked)

Size of Company as per Schedule 9 of the Companies Act 2014

<input type="checkbox"/>	large company
<input type="checkbox"/>	medium-sized company
<input type="checkbox"/>	small company
<input type="checkbox"/>	micro-entity

A micro-entity is defined under EU Directive 2012/6/EU as meeting two of the three following criteria: balance sheet total £316,000 or less; net turnover £632,000¹ or less; average number of employees during the financial year 10 or fewer.

¹ The exchange rate of €1= £0.85995 is that published in the Official Journal of the European Union as at the date of the accounting directive's entry into force on the 19th July (2013/C 206/03).

Number of Employees

Enter number of employees

Number of Employees excluding directors

Financial Year End

dd/mm

Signature

Write Name in Full

Director, Manager or Secretary

Classification of a company's main activity

Under EU Regulation each member state must collect information on the main activity of companies incorporated within its jurisdiction. The Company must therefore define its main activity and provide the information to Companies House by entering the relevant activity code in the box provided on the previous page.

We have listed below some of the more common activities and their corresponding codes. If your company does not fall within one of these categories, please refer to our [website](#) where you will find a complete list of activities and codes.

Please enter only one code for the Company.

SECTION F

Construction

41100	Development of building projects
41201	Construction of commercial buildings
41202	Construction of domestic buildings
42110	Construction of roads and motorways
43910	Roofing activities
43991	Scaffold erection

SECTION G

Wholesale and retail trade; repair of motor vehicles and motorcycles

45111	Sale of new cars and light motor vehicles
45112	Sale of used cars and light motor vehicles
45190	Sale of other motor vehicles
45200	Maintenance and repair of motor vehicles
45310	Wholesale trade of motor vehicle parts and accessories
45320	Retail trade of motor vehicle parts and accessories
45400	Sale, maintenance and repair of motorcycles and related parts and accessories
47110	Retail sale in non-specialised stores with food, beverages or tobacco predominating
47190	Other retail sale in non-specialised stores
47240	Retail sale of bread, cakes, flour confectionery and sugar confectionery in specialised stores
47260	Retail sale of tobacco products in specialised stores

SECTION H

Transportation and storage

49320	Taxi operation
52241	Cargo handling for water transport activities
52242	Cargo handling for air transport activities
53100	Postal activities under universal service obligation
53201	Licensed carriers

SECTION I

Accommodation and food service activities

55100	Hotels and similar accommodation
56101	Licensed restaurants
56103	Take-away food shops and mobile food stands
56302	Public houses and bars

SECTION J Information and communication

58130 Publishing of newspapers

SECTION K Financial and insurance activities

64110 Central banking
64191 Banks
64192 Building societies
64200 Holding Non-trading Company
64202 Activities of production holding companies
64203 Activities of construction holding companies
64204 Activities of distribution holding companies
64205 Activities of financial services holding companies
64206 Holding of a Private Residence / Real Estate
64207 Holding of a Yacht / Vessel
64208 Holding of Personal Assets
64209 Activities of other holding companies n.e.c.
64301 Activities of investment trusts
64302 Activities of unit trusts
64303 Activities of venture and development capital companies
64304 Activities of open-ended investment companies
64305 Activities of property unit trusts
64306 Activities of real estate investment trusts
64910 Financial leasing
64921 Credit granting by non-deposit taking finance houses and other specialist consumer credit grantors
64922 Activities of mortgage finance companies
64929 Other credit granting n.e.c.
64991 Security dealing on own account
64992 Factoring
64999 Financial intermediation not elsewhere classified
65110 Life insurance
65120 Non-life insurance
65201 Life reinsurance
65202 Non-life reinsurance
65300 Pension funding
66110 Administration of financial markets
66120 Security and commodity contracts dealing activities
66190 Activities auxiliary to financial intermediation n.e.c.
66210 Risk and damage evaluation
66220 Activities of insurance agents and brokers
66290 Other activities auxiliary to insurance and pension funding
66300 Fund management activities

SECTION L	Real estate activities
68310	Real estate agencies
68320	Management of real estate on a fee or contract basis
SECTION M	Professional, scientific and technical activities
69101	Barristers at law
69102	Solicitors
69201	Accounting and auditing activities
71111	Architectural activities
SECTION N	Administrative and support service activities
80100	Private security activities
SECTION Q	Human health and social work activities
86210	General medical practice activities
86230	Dental practice activities
87300	Residential care activities for the elderly and disabled
SECTION R	Arts, entertainment and recreation
93120	Activities of sport clubs
SECTION S	Other service activities
95230	Repair of footwear and leather goods
95250	Repair of watches, clocks and jewellery
SECTION U	Activities of extraterritorial organisations and bodies
99999	Dormant Company