

# Form of Annual Return of a Company having a Share Capital

That is a Collective Investment Scheme (other than a Private Scheme) :-

Please insert Company Number below:  
(Include an \* immediately before and after the number)

as required by PART VI of the Companies Act (Section 188)

Company Number

Company Name

Registered Office  
address:-

Annual Return made up to the

day of

## Summary of Share Capital and Shares:

1. Nominal Share Capital ..... divided into ..... Ordinary Shares of..... Each
2. Total Number of Shares taken up to the ..... day of ..... being the date of the Return .....
3. Number of Shares issued subject to payment wholly in Cash .....
4. Number of Shares issued as fully paid up otherwise than in Cash .....
5. Number of Shares issued as partly paid up to the extent of ..... per share otherwise than in Cash .....
6. Number of ..... Shares (if any) issued at a Discount .....
7. Number of ..... Shares (if any) issued at a Discount .....
8. Total amount of discount on the issue of Shares which has not been written off at the date of the Return .....
9. There has been called up on each of ..... Shares .....
10. There has been called up on each of ..... Shares .....
11. There has been called up on each of ..... Shares .....
12. Total Amount of Calls received, including Payments on Applications and Allotments .....
13. Total Amount (if any) agreed to be considered as paid on ..... which have been issued as fully paid up otherwise than in Cash .....
14. Total Amount (if any) agreed to be considered as paid on ..... Shares which have been issued as partly paid up to the extent of ..... per Share otherwise than in Cash .....
15. Total Amount of Calls unpaid .....
16. Total Amount of the sums (if any) paid by way of Commission in respect of any Shares or Debentures or allowed by way of Discount in respect of any Debenture since the date of the last Annual Return .....
17. Total Number of Shares forfeited .....
18. Total Amount paid (if any) on Shares forfeited .....
19. Total Amount of Indebtedness of the Company in respect of all Mortgages and charges of the kind which are required to be registered with the Registrar of the Companies under the Companies Act .....

Delivered for filing by:-

Name  
Address  
Email

**Particulars of Directors of \_\_\_\_\_ Limited  
at the date of the Annual Return**

The Present Fore Name or Names and Surname	Any former Fore Name or Names or Surname	Nationality	Nationality of Origin	Usual Residential Address	Business Occupation

**Particulars of Secretaries of \_\_\_\_\_ Limited  
at the date of the Annual Return**

The Present Fore Name or Names and Surname	Any former Fore Name or Names or Surname	Nationality	Nationality of Origin	Usual Residential Address	Business Occupation

**Signature**

\_\_\_\_\_  
**Write Name in Full**  
 Director, Manager or Secretary

This page is not shown on the public record

**Statistics made up to** \_\_\_\_\_

To be delivered to the Registrar together with every Annual Return

Company Number

Company Name

**Main Activity of the Company**

Main Activity of the Company Enter Reference Code as per attached schedule:

**Size of Company**

Please tick the appropriate box (only one box must be ticked)

Size of Company as per Schedule 9 of the Companies Act 2014

large company

medium-sized company

small company

micro-entity

A micro-entity is defined under EU Directive 2012/6/EU as meeting two of the three following criteria: balance sheet total £316,000 or less; net turnover £632,000<sup>1</sup> or less; average number of employees during the financial year 10 or fewer.

<sup>1</sup> The exchange rate of €1= £0.85995 is that published in the Official Journal of the European Union as at the date of the accounting directive's entry into force on the 19th July (2013/C 206/03).

**Number of Employees**

Enter number of employees

Number of Employees excluding directors

Financial Year End

dd/mm

 

**Signature**

\_\_\_\_\_  
Write Name in Full

Director, Manager or Secretary

## Classification of a company's main activity

Under EU Regulation each member state must collect information on the main activity of companies incorporated within its jurisdiction. The Company must therefore define its main activity and provide the information to Companies House by entering the relevant activity code in the box provided on the previous page.

We have listed below some of the more common activities and their corresponding codes. If your company does not fall within one of these categories, please refer to our website at: [www.companieshouse.gi](http://www.companieshouse.gi) where you will find a complete list of activities and codes.

Please enter only one code for the Company.

### SECTION F

#### Construction

41100	Development of building projects
41201	Construction of commercial buildings
41202	Construction of domestic buildings
42110	Construction of roads and motorways
43910	Roofing activities
43991	Scaffold erection

### SECTION G

#### Wholesale and retail trade; repair of motor vehicles and motorcycles

45111	Sale of new cars and light motor vehicles
45112	Sale of used cars and light motor vehicles
45190	Sale of other motor vehicles
45200	Maintenance and repair of motor vehicles
45310	Wholesale trade of motor vehicle parts and accessories
45320	Retail trade of motor vehicle parts and accessories
45400	Sale, maintenance and repair of motorcycles and related parts and accessories
47110	Retail sale in non-specialised stores with food, beverages or tobacco predominating
47190	Other retail sale in non-specialised stores
47240	Retail sale of bread, cakes, flour confectionery and sugar confectionery in specialised stores
47260	Retail sale of tobacco products in specialised stores

### SECTION H

#### Transportation and storage

49320	Taxi operation
52241	Cargo handling for water transport activities
52242	Cargo handling for air transport activities
53100	Postal activities under universal service obligation
53201	Licensed carriers

### SECTION I

#### Accommodation and food service activities

55100	Hotels and similar accommodation
56101	Licensed restaurants
56103	Take-away food shops and mobile food stands
56302	Public houses and bars

**SECTION J**                    **Information and communication**

58130                    Publishing of newspapers

**SECTION K**                    **Financial and insurance activities**

64110                    Central banking  
64191                    Banks  
64192                    Building societies  
64200                    Holding Non-trading Company  
64202                    Activities of production holding companies  
64203                    Activities of construction holding companies  
64204                    Activities of distribution holding companies  
64205                    Activities of financial services holding companies  
64206                    Holding of a Private Residence / Real Estate  
64207                    Holding of a Yacht / Vessel  
64208                    Holding of Personal Assets  
64209                    Activities of other holding companies n.e.c.  
64301                    Activities of investment trusts  
64302                    Activities of unit trusts  
64303                    Activities of venture and development capital companies  
64304                    Activities of open-ended investment companies  
64305                    Activities of property unit trusts  
64306                    Activities of real estate investment trusts  
64910                    Financial leasing  
64921                    Credit granting by non-deposit taking finance houses and other  
specialist consumer credit grantors  
64922                    Activities of mortgage finance companies  
64929                    Other credit granting n.e.c.  
64991                    Security dealing on own account  
64992                    Factoring  
64999                    Financial intermediation not elsewhere classified  
65110                    Life insurance  
65120                    Non-life insurance  
65201                    Life reinsurance  
65202                    Non-life reinsurance  
65300                    Pension funding  
66110                    Administration of financial markets  
66120                    Security and commodity contracts dealing activities  
66190                    Activities auxiliary to financial intermediation n.e.c.  
66210                    Risk and damage evaluation  
66220                    Activities of insurance agents and brokers  
66290                    Other activities auxiliary to insurance and pension funding  
66300                    Fund management activities

<b>SECTION L</b>	<b>Real estate activities</b>
68310	Real estate agencies
68320	Management of real estate on a fee or contract basis
<b>SECTION M</b>	<b>Professional, scientific and technical activities</b>
69101	Barristers at law
69102	Solicitors
69201	Accounting and auditing activities
71111	Architectural activities
<b>SECTION N</b>	<b>Administrative and support service activities</b>
80100	Private security activities
<b>SECTION Q</b>	<b>Human health and social work activities</b>
86210	General medical practice activities
86230	Dental practice activities
87300	Residential care activities for the elderly and disabled
<b>SECTION R</b>	<b>Arts, entertainment and recreation</b>
93120	Activities of sport clubs
<b>SECTION S</b>	<b>Other service activities</b>
95230	Repair of footwear and leather goods
95250	Repair of watches, clocks and jewellery
<b>SECTION U</b>	<b>Activities of extraterritorial organisations and bodies</b>
99999	Dormant Company